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UFA AAC Library Sub-committee Meeting Minutes, November 2001

Barbara Swartzlander

University of New England, bswartzlander@une.edu

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Issues that NEASC suggested for Library & Information Resources (L & IR) in their last report dated 1997

- Collections/materials: many electronic materials have been added and are remotely accessible; University (UC) and Westbrook College Campus (WCC) Libraries are electronically connected; budget for materials has gone up and library support has been tagged into many programs and projects
- Adequate study space: progress has been made; additional study rooms have been added at both UC and WCC; OSD Testing Center is not in the UC Library this year; other buildings on both campuses are available after the Libraries close; electronic resources free up library space and allow access from dorm rooms, home, offices
- Adequate study hours: WCC Library hours have been extended
- UC and WCC Libraries’ collections have been integrated
- UC and WCC Libraries are connected electronically
- WCC Library now has Heating, Ventilation, & Cooling (HVAC) climate control which is in the process of being fine tuned
- WCC Library deferred maintenance issues have been corrected; leaks, drywall, carpet, mold
- WCC technology/library personnel support is much improved: added A/V person; Information Technology Services (ITS) office located in the basement of Proctor; staff travel between campuses to provide services where needed; added ½ time Public Services Librarian (PSL); added full-time Library Technical Assistant/Technical Services
- Use evaluation/assessment procedures: assessment of Libraries’ services is needed; survey/instrument to be used?; do electronically?; use statistics from Web Access Management (WAM) software; issues include user instruction for library resources & databases, student e-mail, Word; Andrew Golub will charge the FA AAC Library Sub-committee with the construction of a draft of a multi-campus library survey; sample documents of assessment tools are in Paulette St. Ours Office
- Please note that NEASC did not cite the UNE Libraries on anything—the above items were suggestions for improvement

Other items of discussion:
- Student e-mail will be in-house next year: a portal system called Campus Pipeline
Databases: many added this year (see previous report, Sept. 18, 2001); one fee paid for unlimited use; remote access

ejournals: a new product has been purchased and will be operable in December 2001 which will consist of one alphabetical list of the UNE Libraries’ electronic full-text journals, complete with links, accessible from the UNE Libraries homepage; this information should be added to the nursing accreditation report

Services: many are now electronically available, such as Reference Request “Ask a Librarian,” Interlibrary loan, intercampus loan, renewal of materials, suggestions for purchase, Maine InfoNet

User instruction: collection development liaisons contact faculty to let them know that tailored Library use instruction is available for their classes

UNE Libraries Collection Development Policy needs to be revised to reflect the recent availability and infusion of electronic resources

Distance education is growing and is increasingly supported by databases with full-text resources; Brazil and China are possibilities

Future directions: what do faculty and students want from the UNE Libraries? The assessment tool will help determine this. Suggestions from faculty and students are always welcome—contact a Library staff person or any member of the Library Sub-committee.

Compiled and Submitted by Barbara Swartzlander

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