UFA AAC Library Sub-committee Meeting Minutes   Library Services Reports

3-13-2002

UFA AAC Library Sub-committee Meeting Minutes, March 2002

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Faculty Assembly, Academic Affairs Committee, Library Sub-committee
Meeting Wednesday 3-13-02 from 10-11:30 am
Videoconference rooms

Present: Ali Ahmida, Nancy Ayer, Sharon Eckert, Andrew Golub, Tom Leach, Stew
MacLehose, Nancy Sonnenfeld, Barbara Swartzlander.
Absent: David Mokler, Karen Pardue, Nancy Simpson

Budget
Several factors, primarily miscalculations in Financial Aid and the bear Stock Market,
resulted in a 6.8% cut of the UNE Libraries' overall budget this fiscal year. A freeze is
now in effect until further notice. Journals, ejournals, database subscriptions and
standing orders have, for the most part, been paid for and thus are not affected. Some
book money has been lost. The CHP move to WCC did help increase the Libraries'
budget at the outset of the fiscal year, so cuts were not quite as dire as they might have
been. The Committee recommends that journals, ejournals and databases are a priority
and that they not be cut if at all possible.

Libraries' Homepage
For consistency of style with the entire UNE website, the Libraries' homepage may show
some changes in style, not in content.

Remote Access
Soon a UNE Libraries' user will not need to configure a browser for off-campus access.
A current UNE ID card will still be needed: last name and the last 6 digits of the card
will be required as username and password.

State of Maine Databases
These have been funded again for next year. Indicated by an evergreen tree on the UNE
Libraries' Databases by Title page:
http://www.une.edu/admin/lir/library/database/dbalpha.html
The databases are: ABI/INFORM Global, Academic Search Elite, BIOSIS Previews,
Business Source Elite, Clinical Reference Systems, Corporate ResourceNet, EBSCO
Animals, Funk & Wagnalls New World Encyclopedia, Health Source, Consumer Edition,
Health Source, Nursing/Academic Edition, MAS Ultra - School Edition, MasterFILE
Premier, Middle Search Plus, netLibrary, Newspaper Source, Primary Search, USP DI
Volume II, Advice for the Patient, and Zoological Record.

The Institute for Scientific Information (ISI) citation databases, SciSearch, Arts &
Humanites Search, and Social SciSearch are available as mediated searches via the UNE
Libraries. They are way too expensive to mount for unlimited access, so we suggested to
the State of Maine Library purchase these.

Library expansion
The UNE Master plan includes a UC Library expansion. This is needed, but other buildings, Marine Sciences Center, Bush Center, Cafeteria, & Dormitory, aren't yet paid for.
Recommendation: "The Library Sub-committee recommends to Academic Affairs Committee and Faculty Assembly that the UC Library expansion be made as high a priority as possible on the UNE Master Plan."

Feasibility Studies -- Follow –up and Accountability
There needs to be a system of follow-up and accountability to Feasitility Study budgets. Programs which require financial support from Libraries and other departments should be given the money that it needs up front. Money needed by the Libraries and other departments to purchase materials to support the Program should then be directly deposited into those appropriate budget lines from the Program budget line. This is NOT happening—the Libraries and other departments are NOT receiving budget money for new program support even though the Feasibility Study states that money has been budgeted. Why is this not happening and who is responsible?
Recommendation: "The Library Sub-committee requests that Academic Affairs Committee find the answers to this question."

Test Databases
The Libraries regularly mount tests for potential database subscription under "What's New?" on the Libraries homepage. The fiscal year is coming to an end and it's time for recommendations for database additions or deletions.

Ejournals
The Library Sub-committee recommends that the extensive list of over 7000 full-text ejournal titles be broken into smaller alphabetical segments for easier access.

UNE Featured Faculty Authors
The UNE Libraries will be sponsoring a UNE Featured Faculty Authors Series next fiscal year.

Osteopathic Archives
It has been requested by a COM graduate that an Osteopathic Archives be established at UNE. A meeting was held and recommendations based up the Maine Women Writers Collection experience were made, including that it be separately funded by endowment money. It also may aid the request for the UC Libraries expansion. Money, a professional Curator, and space are necessary to establish the archives.

Bigelow Lab and Wells Reserve
Both of these institutions are in the process of joining MINERVA, the Maine Statewide Library network. This would allow electronic access to their library holdings.

Assessment
The UNE Libraries are participating in the institution-wide Learning Outcomes Assessment process initiated by the UNE Institutional Assessment Committee convened by Dr. Lemuel Berry. The focus of the Libraries' Assessment is Library User Instruction.

UNE UC Library Teaching Classroom
This project is still in the pipeline, but has been put on hold because of the budget freeze. Hopefully it can be constructed next fiscal year.

Report submitted by Barbara Swartzlander