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UFA AAC Library Sub-committee Meeting Minutes, November 2003

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Faculty Assembly Academic Affairs Committee's

LIBRARY SUB-COMMITTEE MEETING

Tuesday, November 18th from 10 - 11:00 am (yes, folks! ONE HOUR!!!)

Videoconference Rooms (Alfond 247 or Goddard 100)

Present: David Johnson (Chair), Barbara Winterson, Nina Turcato, Maryann Corsello, Karen Pardue, Andrew Golub, Stew MacLehose, Sharon Eckert, Barbara Swartzlander.

Absent due to clinical conflict: Carol Elliott

- Introductions & Thank You to Members of this Sub-committee for serving this year!!!
- Overview of UNE Libs for new members. UNE Libraries homepage is located at: <http://www.une.edu/library> and a synopsis of pertinent information can be read at: <http://www.une.edu/library/services/libinfo.html>
- Budget was flat again this year, but due to record enrollment, an increase in the Libraries budget was approved by the UNE Board of Trustees at the November meeting: staffing, work-study & miscellaneous = \$20,000; materials = \$40,000; one-time money, for equipment, training lab, processing... = \$60,000 TOTAL = \$100,000. Libraries' Liaisons are contacts for purchase suggestions. Barb Swartzlander can refer faculty to departmental liaisons.
- Subscriptions to all databases, journals, and ejournals have been maintained this year. The State of Maine continues to purchase databases that enhance our collection. Databases by Title: <http://www.une.edu/library/database/dbalpha.html>
Databases by Subject: <http://www.une.edu/library/database/dbsubj.html>
- Resources, i.e., electronic books, journals, and databases are all accessible via the web page and catalog. All of these have been maintained, and many additional resources have been added, even on a flat budget. Because of the large number of users from off-campus, we are increasingly adding resources to the Libraries' collections.
- ejournals collection is continuing to grow, and combined with the print journal collection, the title count now stands at >16,000. ejournals titles can be found in both the catalog: <http://lilac.une.edu/> and the separate ejournals list: <http://www.une.edu/library/resources/ejournal.html>. Please note that some publishers require usernames and passwords to access the electronic full-text; that this passwords list is now accessible from the ejournals web page by inputting your last name and last 6 digits of your UNE ID barcode.
- Library User instruction is available for all faculty and students; contact Janice Beal, Bobby Gray, John Hutchinson, Cally Gurley or Barb Swartzlander. The Bio 100 classes ("The Zogg Model") are the point at which we try to teach library basics to incoming freshmen. It's a goal to reach ALL incoming freshmen, so if

anyone is interested on a large scale, please contact Janice Beal. Instruction is also done on the WCC for Nursing, MNA, PA, MSW, and DH students.

- A major capital need of the Library is a training room for user instruction to insure "hands-on transfer of training" during Library User Instruction classes.
- Database vendors, such as ScienceDirect, ProQuest Direct, CSA, or EBSCO, are willing to come to either campus to promote their specific products; call us if you're interested in an instructional demonstration.
- Preview Test Databases are available year-round. Click on "What's New" on the Libraries' homepage for access.
- On a regular, rotating basis, all computers in the Libraries are replaced. Flat screen monitors are on our installation wish list.
- Assessment is an ongoing process in the Libraries. A standing committee, LOUTs (Library Outcomes User Team), has surveyed students for learning outcomes statistics and continues to plan and implement improvements to Libraries' user instruction.
- Printing is an ongoing cost for the Libraries. Toner, paper, and repair are expensive. Numbers of copies made are tracked in the Libraries and Labs on both campuses. Pay-for-print may be an option in the future, and is open for discussion. A student initiated project, last year, resulted in double-sided printing on the laser printers in both libraries.
- Retro-conversion project is ongoing, but nearly complete, as a result of the State of Maine grant money. Records for all UNE Libraries' books and materials will soon be electronically available in the catalog.
- UNE Books <http://www.une.edu/library/whatsnew/unebooks.html> is an ongoing project to focus attention on traditionally published books written by UNE authors: faculty members, administrators, and trustees.
- Archives: The University of New England is home to two archives, the Maine Women Writers Collection (MWWC), and the New England Osteopathic Heritage Center (NEOHC). New brochures have been published this fall for each of these, and MWWC has its own website: <http://www.une.edu/mwwc/>. Located in a room on the lower level of the UC Library, the NEOHC is the first regional osteopathic archives in the US. Both of these archival collections are supported by endowment and grant monies. Please visit and/or use the materials in these collections as resources for classroom teaching. Contact Cally Gurley, x 4324, MWWC or Aaron Tieger, x2131, NEOHC.

- Bush Cultural Center is approved as a concept and will have beneficial ramifications for the UNE UC Library. It is proposed that a functional "student center" will connect Decary Hall and the Library. Proposed inclusions are: small theater; St. Francis Plaza under glass for use year-round; use of St. Francis room by Library; use of Library's lobby space at the front entrance; cyber cafe just outside of the Library for newspapers, email & coffee; Library expansion (straight up?); ease of transport of media equipment because of indoor connections; Hang, Bookstore & Mailroom all in one place; Campus Center strictly an athletic facility. At this time it's an \$8 million project. There will be brown bag lunches to explain, discuss and solicit input from the UNE Community. It is also proposed that the Biomedical Research Building be constructed between Alford and Stella Maris with indoor access to all three buildings.
- Annual Fund money has been received by the UNE Libraries, over and above their budget allotment, for the past two years.
- UNE Libraries' Annual Report is VERY SPIFFY!!
<http://www.une.edu/library/whatsnew/lirar.pdf>
- UNE Libraries' Annual Report is also accessible from the Libraries' "What's New" web page: <http://www.une.edu/library/whatsnew/index.html>

Minutes taken and submitted by,
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