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UFA AAC Library Sub-committee Meeting Minutes, April 2007

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**Faculty Assembly, Academic Affairs Committee,
LIBRARY SUB-COMMITTEE MEETING
SPECIAL MEETING WITH EDUTECH!!!**

**Friday, April 27, 2007
9:00 – 10:00 am**

Video conference rooms: Alfond 247 and Blewett 239

Committee Members: Bonnie Davis, Linda Einsiedler, Geoff Ganter, Betsey Gray, Tim Gutmann, Joe Habraken, Marj Harmerbeem, Tom Leach, James Norton, Karen Pardue, Barbara Swartzlander & Dave Johnson (Co-chairs).

* **EDUTECH: OPEN MEETING FOR LIBRARY SUB-COMMITTEE MEMBERS AND ALL INTERESTED FACULTY!!!** Andrew Golub set up the interview schedule for EDUTECH, our IT and Media consultants, who will be coming to UNE for an on-campus visit and will meet with the Library Subcommittee on Friday, April 27 from 9:00 – 10:00 am in the video conference rooms: Alfond 247 and Blewett 239. This is an open meeting for anyone who is interested in the future of libraries and technology on campus. The EDUTECH consultant will lead the discussion and hopefully there will be spontaneous dialog and brainstorming! Please attend if possible. If you cannot attend, please communicate your ideas to Barb Swartzlander.

AGENDA for a "virtual" Library Subcommittee meeting BEFORE the EDUTECH meeting:

* **UNE Libraries overview:** <http://www.une.edu/library/services/libinfo.asp>

* **Budget:** The UNE Libraries continue to operate on a no-growth budget. The Libraries receive enough money for inflation of materials to sustain subscriptions. This year, inflation was not quite as great as we had budgeted for, so we were able to add some new materials. Most of the Libraries' materials money is spent to support database, journals and e-journals collections. An increase in the materials budget, over and above the sustaining level, would be welcome to further support faculty and student research. Please remember that, for the first three years of any new program, 3-6 % of that new program's projected budget is required to purchase library materials and resources to support that program.

* **Full-text journals:** the Libraries are converting many of the print journals to e-journals format. A core collection of print journals will be kept for browsing and accreditation requirements:

<http://www.une.edu/library/eresources/ejournal.asp>

* **Databases:** Scopus, Elsevier's cited-reference database, was new this year to the Libraries' collection of databases; according to the vendor's statistics, there were 2337 visits to the database in calendar year 2006. This number puts Scopus in the middle of database usage. GenderWatch was the lowest at 44 visits, ProQuest Research Library is the highest at 25,767. The average number of visits per database is 3,140, so Scopus sits right in the middle, close to the average. Price per use is \$10.69, average price per use for all databases is \$8.93, once again, right in the middle, close to the average. All databases are accessible from on or off-campus via these links on the Libraries' webpage:

<http://www.une.edu/library/eresources/ejournal.asp> (by title)

<http://www.une.edu/library/database/dbsubj.asp> (by subject)

* **ebooks:** many electronic books have been added to the Libraries' collection and are included in the catalog. Faculty prefers that we purchase ebooks that are to be consulted for reference, rather than fiction.

* **Materials:** can be found in the UNE Libraries' catalog via this direct link: <http://lilac.une.edu/>

* **Preview test databases:** this service is ongoing all year long with many interesting databases from all academic disciplines. Suggestions for preview are welcome. Comments, opinions and suggestions are welcome:

<http://0-www.une.edu.lilac.une.edu/library/passwords/testdb.asp>

* **UNE Authors and Notes:** a series of talks and readings by University of New England faculty highlighting their writing and books began last year and continued this Spring with Josh Pahigian:

<http://www.une.edu/ur/news/uneauthorsfall06.asp>

* **UNE Books:** highlights UNE book authors <http://www.une.edu/library/whatsnew/unebooks.asp>

* **UNE Authors Booklist:** link to the UNE Libraries' catalog for an alphabetical listing of UNE authors works with links to each bibliographic record and borrowing information

<http://lilac.une.edu/search/d?university%20of%20new%20england%20u%20s%20authors>

* **Assessment:** the Libraries have three major on-going assessment projects:

Administrative Performance Outcomes Assessments:

1) Analyzing cost-per-use statistics for renewal or cancellation of databases, journals, and ejournals; this has allowed the de-accession of some little-used databases, journals and ejournals and the addition of many that are requested either by faculty/student suggestions or interlibrary loan requests. We canceled some additional medical ebooks from Ovid --those with low use or with an outdated copyright date. And, we cancelled 17 ejournals from Electronic Collections Online (ECO) that were rarely used and expensive; ejournal titles and/or databases that were added or deleted are available upon request from Barb.

2) Analyzing ILL/Maine InfoNet requests to identify subject areas that need to be strengthened in the UNE Libraries' collection;

Student Learning Outcomes Assessment:

3) Library User Instruction to measure saturation of student instruction within each of the Colleges; and to assess students knowledge of the different types of research materials, in particular, using databases to locate peer-reviewed and scholarly journal articles.

* **Website:** a committee comprised of staff from both campus Libraries is assessing the usability of the existing website this year. A shift will be made from a "materials" oriented approach to a "subject" oriented approach. There will be links for each of the UNE colleges to access materials that are specific to their curricula. Changes will be integrated during the Summer of 2007.

* **Library User Instruction:** CAS has built user instruction into Environmental Studies, Biology 104, and English classes. This has worked well to reach most of the incoming freshmen. Other curricular areas have also requested tailored instruction: Sociology, Political Science, and Athletic Training are examples. All areas of CHP on the WCC have also requested and received Library User Instruction. COM has not requested instruction this Spring. User Instruction promotes information literacy and life-long learning, and is recommended for all areas of UNE by NEASC.

* **Information Literacy:** UNE Libraries' Public Services Librarians teach students the skills for life-long learning and research:

<http://www.une.edu/library/resguide/inflit.asp>

* **The Libraries' Annual Report 2005-06:**

[University of New England - Libraries - News & Events](http://www.une.edu/libraries-news-events)

* **NEASC:** The UNE NEASC Steering Committee, chaired by Andrew Golub, compiled and wrote the University's "Report of the Self-Study for Reaccreditation" <http://www.une.edu/neasc/>. The Libraries submitted information for Standard Seven.

* **Electronic Archiving / Electronic Records Management:** Tim Gutmann, Chair of the Academic Computing Committee (ACC) recommends, in behalf of CASFA, that the UNE Strategic Plan include plans to develop an electronic archive for the storage of Assembly and Committee meetings and other University documents. There is no central repository now. Both technology and library functions are involved; Andrew Golub will appoint a committee to recommend details for inclusion in the Strategic Plan.

Also, an ACC survey of faculty was taken to assess future technological needs on both campuses. Tim points out that the survey of faculty really related to teaching and scholarship, so that survey does not say anything from faculty about the importance of developing an archive. He thinks that idea needs to be pushed to EDUTECH in the hopes they will turn around and recommend it to UNE. His sense is that whatever they recommend will get a lot of attention. He also suggests that Libraries staff could also share this issue with Barbara Hazard's committee on document retention and destruction. He has tried to impress upon that committee the importance of hiring a university archivist.

Happy Spring!

Barb

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