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UFA AAC Library Sub-committee Meeting Minutes, April 2010

Barbara Swartzlander

University of New England, bswartzlander@une.edu

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UFA AAC LIBRARY SUB-COMMITTEE MEETING MINUTES

Friday, April 30, 2010

11:00 am - noon

Video Conference Rooms: Hersey 204 (PC) & Ross Conf (BC)

Present: Sharon Eckert, Geoff Ganter, Andrew Golub, Barbara Haas, Tom Leach, Glen Rosenthal, Barbara Swartzlander, Steve Zeeman.

UNE LIBRARY SERVICES (LS) <http://www.une.edu/library>

Electronic resources, including books, journals and databases, can be accessed by all students, faculty, and staff from on-campus or off-campus <http://www.une.edu/library/gethelp/remote.cfm>

Off-campus access is enabled by entering first & last name and your 14-digit current UNE ID card number when prompted by the system;

Journal, ejournal, and database collections have improved over the years; faculty, student and staff needs are continually assessed, and met if budget allows;

Library Services asks that new programs work with the Libraries to provide budget money with which to add new resources;

Grant writers should remember to include requests for funding of Library resources that support research.

LIBRARY SERVICES ANNUAL REPORT 2008-2009

<http://www.une.edu/library/whatsnew/annreport.cfm>

ASSESSMENT

Cost-per-use statistics for assessment of database & journal collections;

Collection Development: used to evaluate spending on resources;

Emphasis on electronic format for journals & books because this is what faculty and students prefer;

Borrowing via MaineCat and WorldCat: assessment of subject areas that may need bolstering do to user demand.

SANDBOX PROJECTS

IM a Librarian (chat);

OverDrive download audiobooks;

facebook -- please become a fan! <http://www.facebook.com/pages/University-of-New-England-Libraries/127507867553>

Library Reader - website access: <http://www.une.edu/library/whatsnew/libread/index.cfm>

Kill A Watt Energy Detectors for borrowing.

CONTINUITY OF OPERATIONS PROGRAM (COOP)

Library Services is well-prepared to operate from off-campus.

GRADUATING STUDENTS SURVEY

Results from the survey conducted from April 13 - May 4, 2010 in Google Forms;

Results will be shared with Library Committee, UFA, or anyone who is interested;

This survey will be helpful in determining collection formats and ongoing assessment of Library User Instruction.

eJOURNALS

Accessible from Full Text Journals: <http://www.une.edu/library/eresources/ftjournals.cfm>

Increase of 278% in access to electronic journals in 6 years;

As of March 2004, Library Services offered access to 13,803 electronic journals, via subscriptions or databases;

As of April 2010, Library Services offers access to 52,171 electronic journals;

A major goal for Library Services is to provide more group and individual study space, as requested by students, for both UNE Campus Libraries, so as a result of the increase in online access to ejournals, Library Services staff are discarding duplicate print format and removing the journal shelving in order to provide more study space for students;

Sometimes an embargo is placed by a publisher on an electronic journal title in a database; we try to subscribe directly to those journal titles if that embargo inhibits access to the current articles in those ejournals that support the curricula and are needed by faculty, students, or staff.

PROGRAM REVIEW & EXTERNAL REVIEW ACTION PLAN

<http://www.une.edu/library/general/policies/prorev/index.cfm>

Formula-funding for materials;

Non-structural renovations: paint, carpet, student study space are on hold for now; it has been 20 years since the last renovation;

Special Collections now total five <http://www.une.edu/library/special/index.cfm>

Art Gallery (AG);

George & Barbara Bush Legacy Collection (BLC);

Maine Women Writers Collection (MWWC) - new Curator has been hired: Cathleen Miller;

New England Osteopathic Heritage Collection (NEOHC) - The Maine Osteopathic Heritage Foundation (MOHF) and Maine Health are donating \$480,000 to NEOHC over the next 10 years, and this money will be put into an endowment to support the collection; Cally Gurley, Director of Special Collections, is working on guidelines for spending the money that is similar to those for MWWC;

Westbrook College History Collection (WCHC).

STUDENT NEEDS

LS is exploring, with Security, Facilities, Human Resources, and Information Technology Departments, a proposal for the possibility of a major expansion of additional hours of operation for both campus Libraries; it is agreed that it would be safer for students to have one "official" lighted, staffed, and secure space for extended hours of study.

FACULTY NEEDS

UNE Library Services welcome requests for new journal titles, databases, video, and/or books.

FACULTY, STAFF, AND STUDENT SUGGESTIONS

All are welcome to make suggestions for improved Library Services, and are encouraged to make recommendations for purchase of materials and resources;

There is a request for specific Nature Publishing Group online journals, and the requestor will email a list to Barb so that subscription costs can be requested;

Library Services keeps an ongoing list of journal title requests from faculty, students, and staff, and if budget permits, adds subscriptions to the collection. Electronic format is preferred.

PRINTING

IT Department is still working on an ID card single log-on to Library computers, and hopefully it will be in place by August; an up-front printing allowance will be at no cost and after that a charge will incur to print. Library budget currently supports free printing and the single log-on for UNE community will substantially reduce waste and help to eliminate unnecessary printing.

INTERLIBRARY LOAN

LS has many requests for articles in pdf; no additional server is needed for this service, but additional software is needed, so Sharon and Brenda will explore options; this is a priority for the ILL Department;

LS has requests for ILL forms that can be automatically populated by a citation from a database, so Sharon and Brenda will explore options for this service.

Barbara J. Swartzlander, MEd, MLS

Director of Reference Services

University of New England

Library Services

11 Hills Beach Road

Biddeford ME 04005

bswartzlander@une.edu

<http://www.une.edu/library>