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UFA AAC Library Sub-committee Meeting Minutes, November 2010

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UFA AAC Library Sub-Committee Meeting Minutes
Monday, November 1, 2010
10:00 am - 11:00 am
Video conference rooms: St. Francis Room (Biddeford) OR Blewett 239 (Portland)
Present: George Allen, Geoff Ganter, Linda Sartorelli, Jennifer Tuttle, Andrew Golub, Stew MacLehose, Sharon Eckert, Barbara Swartzlander.

* Marilyn Gugliucci and Barbara Swartzlander are Co-Chairs of the UFA AAC Library Sub-Committee for 2010-11.
* UNE Library Services [http://www.une.edu/library](http://www.une.edu/library)
* Budget: formula-funding for materials; budget is tight this year and a cushion is needed.
* Library Services asks that new programs and grant writers work with the Libraries to provide budget money with which to add new resources.
* Electronic resources, including books, journals and databases, can be accessed by all students, faculty, and staff from on-campus or off-campus [http://www.une.edu/library/gethelp/remote.cfm](http://www.une.edu/library/gethelp/remote.cfm)
* New IDM login system will limit public access computers, in both Libraries, to students, faculty, and staff.
* Assessment:
  - Cost-per-use stats for database & journal collections;
  - Collection Development: emphasis on electronic format for journals & books because this is what faculty and students prefer;
  - Borrowing.
* Graduating Students Survey results, April 13 - May 4, 2010; Google Forms.
* Incoming Freshman Survey results, August 23, 2010; Google Forms.
* Sandbox projects:
  - IM a Librarian;
  - Mozio chat;
  - download audiobooks;
  - Facebook;
  - Library Loo Reader - website access: [http://www.une.edu/library/whatsnew/libread/index.cfm](http://www.une.edu/library/whatsnew/libread/index.cfm);
  - Kill A Watt Energy Detectors.
* COOP (Continuity of Operations Program): Library Services is well-prepared to operate from off-campus.
* Fall Open Houses at both Campus Libraries were well attended.
* ejournals: 278% increase in access to electronic journals in 6 years:
  - March 2004, Library Services offered access to 13,803 electronic journals, via subscriptions or databases;
  - April 2010, Library Services offers access to 52,171 electronic journals.
* Special Collections [http://www.une.edu/library/special.cfm](http://www.une.edu/library/special.cfm)
Art Gallery (AG); George & Barbara Bush Legacy Collection (BLC); Maine Women Writers Collection (MWWC); New England Osteopathic Heritage Collection (NEOHC) has endowment funding as of this year; Westbrook College History Collection (WCHC).

* Holly Haywood, Media Production, is now a member of the Library Services team in the Special Collections Department.
* Extended Hours of Operation for both campus Libraries are:
  Sunday 10 am -- Friday 9 pm: open continuously / 24 hours/day, and Saturday: 10 am -- 9 am
  [http://www.une.edu/library/general/hours.cfm](http://www.une.edu/library/general/hours.cfm)
* During this past summer, journals and shelving were removed from both campus Libraries; tables and chairs were added to provide more group and individual study space for students.
* Library Instruction Lab has 8 more computers, relocated from the Decary Lab, for a total of 24.
* As a result of student requests, a scanner for each campus Library has been funded.
* Faculty, staff, and students are welcome to make suggestions for improved Library Services, and are encouraged to make recommendations for purchase of new journal titles, databases, DVDs, and/or books.
* Items of Recommendation from the Committee for Library Services: a key area of concern from the Library Sub-Committee is the need for archival/special collections space for faculty and students on the Biddeford Campus.

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