Library Services Strategic Plan 2008

UNE Library Services

Follow this and additional works at: http://dune.une.edu/libserv_progrevo8

Part of the Higher Education Administration Commons, and the Library and Information Science Commons

Recommended Citation

http://dune.une.edu/libserv_progrevo8/1

This Article is brought to you for free and open access by the Program Review at DUNE: DigitalUNE. It has been accepted for inclusion in Program Review 2008 by an authorized administrator of DUNE: DigitalUNE. For more information, please contact bkenyon@une.edu.
STRATEGIC PLAN

LIBRARY SERVICES

Mission Statement:
The University of New England Libraries are central to the intellectual life of the University community. They cultivate a vibrant learning environment by providing access to scholarly collections and resources; by offering services that foster inquiry and independent, life-long learning; by providing welcoming, interactive spaces and infrastructure that enhance the educational experience and support the information needs of the University; and by preserving specific historical collections.

Vision:
• Migrate from print to electronic collections, while maintaining core print collections.
• Align with other elements of UNE to embed library services into teaching, learning, and research.
• Develop the library facilities as the central community learning spaces on the campuses.
• Preserve and provide access to specific historical collections.
• Use technology to provide access to materials from wherever users are.
• Use assessment to continue to evaluate and adapt to the changing needs of the UNE community.

Core Values:
• Scholarship and Research
• Student Centered
• Interdisciplinary
• Excellence and Innovation
• Global Community and Diversity
• Health and Wellness
• Environmental Stewardship
• Integrity and Ethical Behavior

Alignment with University Mission:
• Academic excellence
• Research and scholarship excellence
• Excellence in campus life and community engagement
• Administrative leadership/excellence
GOALS

GOAL #1: USERS
In 2017, the UNE Libraries’ delivery of integrated, curriculum-based instruction and the provision of services will advance life-long learning, research proficiency, and information literacy.

Objective #1
Increase user instruction by reaching 100% of incoming freshmen per academic year.
Action: Build user instruction into the core curriculum, orientations, and introductory sessions every year, and whenever possible, by collaborating with faculty and program administrators.
Outcome: Students become familiar with library resources early in their academic careers, and become proficient in the use of all library resources including digital, physical and staff.
KRP: Public Services Director
Resources: Teaching facilities; new technology: computers, software, and projection equipment, audience response system; Public Services staff, time, and knowledge.
Stakeholders: Freshmen students
Timeframe: 5 years

Objective #2
Expand and strengthen user instruction by using various delivery / teaching methods including web-based tutorials and other multimedia.
Action: Investigate, develop, and produce state-of-the-art web-based library tutorials and instructional materials.
Outcome: Engage students with new media and provide multi-format 24/7/365 user instruction.
KRP: Public Services Director; Public Services Librarians
Resources: Software, hardware, staff, time.
Stakeholders: Students, faculty, staff, library users.
Timeframe: 3 years
Objective #3
Develop and implement a plan to increase awareness and promote library user instruction.

Action 1: Revise the UNE Libraries literacy statement.
Action 2: Market the UNE Libraries’ services in a more active fashion.
Action 3: Investigate successful user instruction promotion and marketing at other institutions.
Action 4: Investigate, develop and produce web-based library tutorials on a variety of topics.

Outcomes: Students will be more aware of the services provided and more knowledgeable about where and when to ask for help. Faculty and administrators will be more aware of user instruction opportunities offered by the PS Librarians, and increased user instruction will result.

KRP: Public Services Director; Public Services Librarians
Resources: Staff time; Budget for marketing
Stakeholders: UNE Community
Timeframe: 3 years

Objective #4
All students will graduate with sufficient skills to continue as life-long intelligent users of information and technology in a variety of settings.

Action: Provide subject-specific user instruction in upper-level undergraduate and graduate classes in collaboration with faculty, and assess student learning outcomes.
Outcome: Students will graduate with sufficient skills to be lifelong intelligent users of information in a variety of settings.

KRP: Public Services Director; Public Services Librarians
Resources: Library staff, teaching facilities, computer-based instructional tools
Stakeholders: Students, the communities in which they live and work
Timeframe: 10 years

Objective #5
Develop and expand interactive, collaborative tools to engage users and create more useful resources, such as tagging, user reviews, etc.

Action 1: Investigate other institutions’ use of collaborative library tools and integrate some into the UNE Libraries.
Action 2: Convene a focus group of students, faculty, and staff to better understand the needs of our user population.

Outcomes: Create a collaborative environment between the virtual library and users. Create a better user experience, successful efficient retrieval of information.

KRP: PS Librarians, Director of Library Systems, Journals & Electronic Resources; Webmaster
Resources: Other libraries, ILS software, staff time, budget for incentive remuneration of focus group, budget for software
Stakeholders: UNE Community
Timeframe: 5 years
Objective #6
Continually improve library web interface to meet user expectations.
Action 1: Convene a focus group of students, faculty, and staff to better understand the needs of our user population.
Action 2: Conduct web usability studies.
Outcome: A better user experience, successful efficient retrieval of information.
KRP: Director of Library Systems, Journals & Electronic Resources; Webmaster.
Resources: Staff time, small budget for incentive remuneration of focus group.
Stakeholders: UNE Community
Timeframe: 3 years

Objective #7
Develop and implement a plan to market library collections and services.
Action: Expand the charge to the Library Marketing Committee.
Outcome: Increased awareness and support for library resources including instruction. Faculty, staff, and administration will demonstrate increased understanding of and support for UNE Libraries role in educating students.
KRP: Chair of marketing committee
Resources: Staff time, small budget for promotions, color printer
Stakeholders: UNE Community
Timeframe: Immediately

Objective #8
All Library staff will be provided with sufficient current technology tools, along with the training to adequately assist and teach users.
Action 1: Provide library staff with current and emergent technology tools and training.
Action 2: Create a dedicated teaching space with adequate technology available to staff for both self-training and user instruction.
Outcome 1: Library staff that are knowledgeable in the use of current technology tools and can fluently use and teach others to use them.
Outcome 2: A space that is inviting and interesting in which to bring classes for orientation.
KRP: Public Services Director; Director of Library Systems, Journals & Electronic Resources
Resources: Space, computers, screens, laptop projectors, audience response system, funding, staff time
Stakeholders: UNE Community
Timeframe: 5 years

GOAL #2: FACILITIES
In 2017, the UNE Libraries’ facilities will serve as the University’s gateway to intellectual life, where dynamic learning, research, and teaching activities converge. The Libraries’ technology-enhanced, service-rich environments will reflect evolving patterns of use and advance academic excellence.
Objective #1
Provide facilities that enhance and offer a variety of flexible study spaces.
Action 1: Identify the changing study space needs of library users by using tools such as the LIBQUAL+® survey, focus groups, and student/faculty/staff advisory groups, to determine user satisfaction with current study spaces and identify their expressed needs and priorities.
Action 2: Assess the Libraries’ current individual and group study spaces regarding quantity, logical flow, ease of navigation, patterns of use, signage, physical access, safety, security, and ADA compliance.
Action 3: Assess the Libraries’ current study spaces regarding quality of lighting, soundproofing/noise management, temperature/humidity control, comfortable/flexible furniture, integrated technology access/infrastructure, and overall level of comfort and attractiveness.
Action 4: Assess the Libraries’ current study spaces regarding flexibility of purpose: contemplative, inspirational, individual, collaborative, quiet, reflective, conversational, and interactive.
Action 5: Establish a “Libraries’ space utilization/management” committee to evaluate assessment data, collect statistics on usage of library study spaces, and identify current and additional study space needs. In collaboration with library users, consultants, facilities management staff, and University administration, develop recommendations for a long-range space allocation plan for a variety of flexible study spaces.
KRP: Library Administrative Team, Technical Services Director, entire Libraries staff
Resources: Survey costs, Libraries’ staff time, consultant fees, related expenses, cost per square foot
Stakeholders: UNE students, faculty, staff

Objective #2
Create facilities that expand and provide a rich variety of cultural resources and experiences.
Action 1: Assess the Libraries’ current facilities regarding available spaces for hosting activities and events that celebrate and highlight the diversity and traditions of the University Community with visual and performing arts, readings, forums, and other cultural and educational events.
Action 2: Assess the Libraries’ current facilities regarding available spaces and level of accommodation for hosting collaborative, culturally diverse activities and events with individuals and organizations outside the University Community, highlighting local or regional history, cultural heritage, local artists, authors, and performers.
Action 3: The “Libraries space utilization/management” committee will evaluate assessment data and identify current and additional space needs for hosting and accommodating culturally diverse initiatives and events. In collaboration with library users, consultants, facilities management staff, and University administration, the committee will develop recommendations for a long-range space allocation plan for library spaces that will support a rich variety of cultural resources and experiences.
KRP: Library Administrative Team, entire Libraries staff
Resources: Libraries’ staff time, consultant fees, related expenses, cost per square foot
Stakeholders: UNE students, faculty, staff
Timeframe: By December 2009
Objective #3
Provide facilities that integrate intellectual life into the University’s community life.
Action 1: Assess the Libraries’ current facilities regarding available spaces for creating student-centered/learning-centered spaces, integrating library resources, research assistance, information technology expertise, writing assistance, and tutoring to create centers for research and intellectual inquiry.
Action 2: Assess the Libraries’ current facilities regarding available spaces for hosting events and activities honoring the intellectual discovery, scholarship, and research of members and invited guests of the University Community, including student research presentations, honors theses, study-abroad experiences, and the works/presentations of scholars, authors, and artists.
Action 3: The “Libraries space utilization/management” committee will evaluate assessment data and identify current and additional space needs for hosting and accommodating intellectual and scholarly initiatives and events. In collaboration with library users, consultants, facilities management staff, and University administration, the committee will develop recommendations for a long-range space allocation plan for library spaces that will support the integration of intellectual life into the University’s community life.
KRP: Library Administrative Team, entire Libraries staff
Resources: Libraries’ staff time, consultant fees, related expenses, cost per square foot
Stakeholders: UNE students, faculty, staff
Timeframe: By December 2010

Objective #4
Provide facilities that expand and support specific archives and special collections.
Action 1: Assess the Libraries’ current facilities and level of accommodation for providing secure, archival quality, climate-controlled spaces for preservation, research and public access to archives and special collections.
Action 2: Assess the Libraries’ current facilities regarding available spaces for integrating historic, rare and primary resources from the archives and special collections in library exhibits, displays, and sponsored events such as readings, forums, and lectures.
Action 3: Assess the value and identify the priorities of archives and special collection resources and spaces as part of the Libraries’ comprehensive plan for minor and major disasters on both campuses.
Action 4: The “Libraries space utilization/management” committee will evaluate assessment data and identify current and additional space needs for providing spaces for hosting and accommodating archival and special collections initiatives and events. In collaboration with the NEOHC Archivist, MWWC Curator, library users, consultants, facilities management staff, and University administration, the committee will develop recommendations for a long-range space allocation plan for library spaces that will support the archives and special collections of the University.
KRP: Technical and Public Services, NEOHC Archivist, MWWC Curator, entire Libraries’ staff
Resources: Libraries’ staff/Archivist’s/Curator’s time, consultant fees, related expenses, cost per square foot
Stakeholders: UNE students, faculty, staff
Timeframe: By December 2010
GOAL #3: COLLECTIONS
In 2017, the UNE Libraries will provide access to a spectrum of multi-format collections, within a foundation of evolving electronic services and resources, which support information and research needs, cultural and campus life needs, and the academic mission of the University.

Objective #1
Expand library materials to enhance and support existing programs, research, scholarship, and campus life and provide a variety of cultural resources.
Action: Increase yearly acquisitions budget to outpace inflation of maintaining existing resources.
Outcome: Enhanced support of research, scholarship, and campus life, and provision of a variety of cultural resources.
KRP: Dean of Library Services
Resources: Increased budget (additional 10% materials increase per year); user statistics, LibQual survey results
Stakeholders: UNE Community
Timeframe: 10 years

Objective #2
Use and exploit technology to provide convenient, seamless access to library resources and services beyond the physical setting, 24/7/365.
Action: Continually monitor technology upgrades and innovations, and add those that enhance accessibility to library resources.
Outcomes: A better user experience, successful efficient retrieval of information. Enhance and support research, scholarship, and campus life and provide a variety of cultural resources.
KRP: Director of Library Systems, Journals & Electronic Resources
Resources: Staff time, budget: 20-25% library budget increase
Stakeholders: UNE Community
Timeframe: 2-3 years

Objective #3
Revise and update the collection development policy and develop a conspectus model to establish the collecting levels of subjects that support the curriculum.
Action: Develop a conspectus model to establish the collecting levels of subjects that support the curriculum.
Outcome: Public Services Librarians will have clear and concise guidelines for collection development, and faculty and students can be informed of the scope and depth of the collection in various subjects that support academic programs.
KRP: Public Services Director
Resources: Staff, faculty, time, policies from other academic libraries
Stakeholders: UNE Community
Timeframe: 2-5 years
Objective #4
Update the existing library collection.
Action: Deselect outdated Science, Technology, and Medicine (STM) materials from the collection and replace with electronic or current print resources.
Outcome: The collection will include only the most current STM titles, with emphasis on electronic versions of titles.
KRP: Public Services Director; Public Services Librarians
Resources: Review sources
Stakeholders: Students, faculty, staff, patients
Timeframe: 1-3 years

Objective #5
Provide greater depth in the library journals collection
Action: Invest in extensive e-journal back-files to provide convenient access to more scholarship in digital form and deselect print format.
Outcome: A better user experience with successful efficient retrieval of information.
KRP: Public Services Librarian, Director of Library Systems, Journals & Electronic Resources
Resources: Budget; technology.
Stakeholders: UNE Community
Timeframe: 3-5 years

Objective #6
Provide convenient access to more scholarly journal articles in digital form and deselect print format.
Action: Invest in e-journal titles to support the curriculum and faculty research.
Outcome: Library users have more access to electronic journal articles.
KRP: Public Services Director; Director of Library Systems, Journals & Electronic Resources
Resources: LibQual survey results, budget, vendors, consortia
Stakeholders: Students, faculty, staff
Timeframe: 5 years

Objective #7
Strengthen collections in support of existing academic programs, research, and teaching; and maintain flexibility in collection development to respond quickly to address new initiatives as they emerge, by building library collections, services, and increasing staffing to meet developing needs.
Action: Increases in the size of the institution will be mirrored in the structure, staffing, and funding of the UNE Libraries.
Outcome: The library will properly support both existing programs and new programs at acceptable levels, promoting innovation and research.
KRP: Dean of Library Services; Public Services Director
Resources: Funding, staff
Stakeholders: UNE Community
Timeframe: 3-5 years
Objective #8
Support new Colleges and programs by building library collections and services, and increasing staffing, to meet developing needs.

Action: Work with administrators of new programs and colleges to assure adequate funding for library resources that are needed to support the curricula, including in start-up phase.

Outcome: Resources and staffing will meet the needs of developing programs and new Colleges.

KRP: Dean of Library Services; Public Services Director

Resources: Funding, staff

Stakeholders: UNE Community

Timeframe: 10 years

GOAL #4: SPECIAL COLLECTIONS

A. In 2017, the Maine Women Writers Collection will be more widely recognized, nationally and internationally, for its important role in scholarship on women. The MWWC will continue to expand collections and collection storage as specified by the MWWC Collection Development Plan, collecting materials of national significance where necessary to define and enrich the study of its Maine and New England materials. MWWC will expand its breadth of access to researchers through further use of digital technology. The MWWC will be known for its support of Maine women’s writing.

Objective #1
Mission: Review and update the MWWC mission statement.

Action 1: Generate an updated mission statement with principles and specifics that reflect evolving Collection needs and scholarship.

Action 2: Share and publicize that updated mission statement throughout UNE, to the MWWC Advisory Committee, to friends of the Collection.

Outcome: Publication on the web and in all internal documents of a new mission statement.

KRP: Curator to coordinate committee: curator, Healy Professor, past Acting Healy Professor

Resources: Time & expertise

Stakeholders: Future beneficiaries of the programs and resources of the MWWC

Timeframe: Completed by end of 2009

Objective #2
Recognition: The Maine Women Writers Collection will be more widely recognized, nationally and internationally, for its contribution to literary and other scholarship.

Action 1: Continue to build the MWWC Research Support Grant Program.

Action 2: Present the 2009 50th Anniversary Symposium “Women in the Archives.”

Action 3: Continue searching and collecting strategically to build a better, deeper, collection. Key these collections and background materials closely to established and emerging research patterns in our disciplines.

Action 4: Request faculty reviews of emerging literature.

Action 5: Convene a publicity & public relations committee to enhance publicity to selected audiences.

Outcome: Fulfillment of mission; enrichment of nationally known and statewide resources.

KRP: Curator; Healy Professor; MWWC Assistant (TBA), past Acting Healy Professor, faculty colleagues from within this and other institutions

Resources: Operating budget: $20,000+ per year

Stakeholders: The research and data portfolio of the University of New England; all public users who depend on the resources of the MWWC; the State of Maine

Timeframe: Progressively visible from the end of FY 2009-10 and each year in the future
Objective #3
Collection Expansion: The Maine Women Writers Collection will continue to expand strategically, redoubling efforts to obtain specific historic and contemporary manuscript materials and, through collecting materials with national origin, to enrich the context in which the Maine and New England literary materials are studied.

Action 1: Publicize the collecting intentions of the Collection on a statewide and international basis.
Action 2: Establish and maintain more numerous relationships with established writers and their inner circles.
Action 3: Continue relations with important manuscript and rare book dealers who frequently provide leads on manuscript materials.

Outcome: Offers of papers as gifts or for sale to the Collection.

KRP: Curator; assistance from Institutional Advancement; Advisory Committee
Resources: Operating budget=$18,000 per year; Expansion of Storage facility in FY 2009-2010 or 2010-2011
Stakeholders: The research and data portfolio of the University of New England; all public users who depend on the resources of the MWWC; the State of Maine
Timeframe: FY 2010-11 with continual effort; (additions reported yearly)

Objective #4
Integrate the use of the MWWC resources into the UNE undergraduate and graduate curricula, and integrate the MWWC into UNE’s academic culture on both campuses.

Action 1: Establish an appropriate facility in the Ketchum Library for MWWC materials to be utilized there by students, teachers, and researchers.
Action 2: Continue working with UNE faculty in courses whose syllabi call for primary source material in our subject area as well as specific resources; this includes departments of History, English, Sociology, Environmental Studies, and potentially more, such as Psychology.
Action 3: Improve outreach to UNE faculty to review their syllabi and indicate where MWWC materials could be appropriately incorporated.
Action 4: Continue working with UNE students on special projects such as Brady Potter’s Capstone project – a Bibliography of Maine Women Nature Writers. Possibly provide research/internship opportunities for students in CAS honors program, particularly in English and History departments.
Action 5: Increase the MWWC’s visibility on the Biddeford campus through programming, displays, and signage.

Outcome: Integration of use of the Collection materials across the UNE curriculum.

KRP: Curator; Healy Professor, MWWC Staff
Resources: Staff time and programming
Stakeholders: The University of New England
Timeframe: FY 2009-10
Objective #5
Expanded Access: The Maine Women Writers Collection will expand its breadth of access by using digital technology.
Action 1: Continue upgrading information provided on the MWWC website to include more detailed collection materials and background information on the website.
Action 2: Pursue provision of selected individual documents and artifacts in digital form on the web.
Outcome: Greater recognition and ability for a wider variety of remote patrons to benefit.
KRP: Curator; MWWC Assistant (TBA); website content manager
Resources: Staff time and website content manager budget ($2,000 per year)
Stakeholders: All users; UNE; MWWC staff whose mission it is to provide the material appropriately
Timeframe: Ongoing, first phase end of FY 2009-10

Objective #6
Support of Writing: The Maine Women Writers Collection will be known for its support of writers and writing.
Action 1: Build upon and increase recognition of the Gathering of Writers program as an ongoing resource for the literary community of Maine and outside.
Action 2: Investigate feasibility of a Gathering of Writers program for advanced writers.
Action 3: Establish a greater network of writers through cooperation with other Maine writing organizations such as the Maine Writers and Publishers Alliance; and through individual contacts.
Action 4: Feature one reading each year by an emerging Maine writer.
Outcome: The effect of the action will be a stronger literary community locally and the existence of a more robust tangible support network for aspiring writers.
KRP: MWWC Curator; Director of the Gathering of Writers
Resources: Funding for the part time Director position generated by continuing program public registration fees
Stakeholders: The Collection itself; the University of New England, (its reputation in areas of culture and humanities); The Maine and Portland literary community
Timeframe: End of FY 2009-10 and future years

GOAL #4: SPECIAL COLLECTIONS
B. In 2017, the New England Osteopathic Heritage Center (NEOHC) will be a nationally recognized archives and resource center, collecting and preserving New England’s osteopathic medical history, for the purpose of securing its legacy and supporting its academic institutions, professional associations, and physicians.

Objective #1
Increase NEOHC’s collection resources, including collaboration with Still National Osteopathic Museum for the purpose of sharing archive and museum collections information.
Action 1: Solicit material donations at osteopathic CME weekends and through contacts and referrals.
KPR: NEOHC Archivist
Resources: $2000 (travel and conference registration costs)
Stakeholders: Faculty, students, administration, alumni, larger community
Timeframe: On going
KPR: NEOHC Archivist, Still Museum Curator/Archivist
Cost: No cost
Stakeholders: Faculty, students, administration, alumni, larger community
Timeframe: Upon completion of ReDiscovery database
Objective #2
Utilize digital technology to expand NEOHC’s visibility and accessibility.

Action 1: Digitize collection material
KPR: Archivist
Cost: $1000 (hardware, ie. digital camera, scanner, software)
Stakeholders: Faculty, students, administration, alumni, larger community
Timeframe: By 2010

Action 2: Expand NEOHC web site, creating additional files (ie. collection listing, digital images of artifacts).
KPR: Archivist, web designer
Cost: $1000
Stakeholders: Faculty, students, administration, alumni, larger community
Timeframe: By 2010

Action 3: Utilize UNE’s iTunes portal to provide access to osteopathic-related film footage for downloads and streamings including editing and film production of archival VHS tapes (ie. With These Hands, Dr. Wales footage).
KPR: Archivist, film production staff
Cost: $750 per film project (film production costs)
Stakeholders: Faculty, students, administration, alumni, larger community
Timeframe: Current and as archival films are edited for viewing

Objective #3
Expand NEOHC’s visibility locally and nationally.

Action 1: Informational presentations on UNE campuses (COM, including medical student organizations, CHP).
KPR: Archivist
Cost: No cost
Stakeholders: Faculty, students, administration, alumni, larger community
Timeframe: On going

Action 2: Present at regional osteopathic professional meetings with goal to attend at national level (ie. AAO Convocation, AOA conference).
KPR: Archivist
Cost: $2000 (Travel)
Stakeholders: Faculty, students, administration, alumni, larger community
Timeframe: currently ongoing regionally

KPR: Archivist, COM students
Cost: $$$ (Exhibit cases)
Stakeholders: Faculty, students, administration, alumni, larger community
Timeframe: Summer 2010
Objective #4
Sponsor educational programming for osteopathic professionals, students, and general public.

Action 1: Host presenters in osteopathic research and international osteopathic issues; also New England regional physicians focused on specific health challenges.
KRP: NEOHC Advisory Committee
Cost: $1000 (Honoraria)
Stakeholders: Faculty, students, administration, alumni, larger community
Timeframe: Spring academic semester 2009

Objective #5
Collaborate with UNECOM to support faculty and student research.

Action 1: Provide research support for students’ entries in AOA essay competition.
Action 3: Collect and preserve UNECOM’s institutional history.
KRP: Archivist
Cost: No cost
Stakeholders: Faculty, students, administration, alumni, larger community
Timeframe: Current and future

GOAL #4: SPECIAL COLLECTIONS
C. In 2017, the Westbrook College History Collection (WCHC) will be the primary institutional records repository for the documentation and preservation of Westbrook College Campus history, since its inception in 1831, for the purposes of academic scholarship, institutional research, promotion, and fund-raising.

Objective #1
Support the research, writing, and publication of a 128-page Westbrook College Campus pictorial history.
Outcome: A pictorial history of the Westbrook College Campus from its inception in 1831 to the present, available for distribution.
KRP: Librarian Roberta (Bobby) Gray; alumna & historian Joyce K. Bibber
Resources: Librarian/s; supplies; $4400 for purchase of 400 copies; out-of-pocket expenses
Stakeholders: Faculty, students, administration, alumni, larger community
Timeframe: Publication date—Spring 2009

Objective #2
Support the WCC Ludcke Chair women’s studies course on 19th and early 20th century Women’s College Education.
Outcome: Students will become familiar with historical research methods, the use of archival materials, and what it was like to study at Westbrook Seminary in the 1840s thru the 1920s.
KRP: Librarian Roberta (Bobby) Gray; Ludcke Chair Elizabeth DeWolfe
Resources: Librarian/s; supplies; out-of-pocket expenses (e.g. color photocopying, color printing, digital scanning, etc.)
Stakeholders: Students & faculty
Timeframe: Fall Semester, 2008-2009 academic year
Objective #3
Apply sound archival principles and practices within the Westbrook College History Collection.
Outcome: Preservation of, efficient / secure access to, and retrieval of primary documents, photographs, and information.
KRP: Public Services Librarian
Resources: Librarian/s; archival supply budget of $500+; reconfigured space & mechanical shelving; equipment (e.g. computer w/color printer & digital scanner); Discovery software
Stakeholders: Faculty, students, administration, alumni, larger community
Timeframe: 3-5 years

Objective #4
Plan for continued extensive research use of the Westbrook College History Collection.
Outcome: Timely, efficient, knowledgeable research assistance provided to users
KRP: Public Services Librarian
Resources: Librarian/s; supply budget of $500+; reconfigured space & mechanical shelving; equipment (e.g. computer w/color printer & digital scanner); Discovery software
Stakeholders: Faculty, students, administration, alumni, larger community
Timeframe: 3-5 years

Objective #5
Investigate the possibility of an internship for the WCHC.
Outcome: Processed, accessible collections; collection finding aids
KRP: Public Services Librarian
Resources: Librarian/s; archival supply budget of $500; reconfigured space & mechanical shelving; equipment (e.g. computer w/color printer & digital scanner); Discovery software
Stakeholders: Faculty, students, administration, alumni, larger community
Timeframe: 2-3 years

Objective #6
Hire a half-time Special Collections Librarian.
Outcome: The provision of efficient, knowledgeable research assistance; the preservation of primary documents & photographs; timely access to information in a secure environment.
KRP: Dean of Library Services; Director of Public Services; search committee
Resources: Salary $29,000
Stakeholders: Faculty, students, administration, alumni, larger community
Timeframe: 2-4 years
GOAL #4: SPECIAL COLLECTIONS

D. In 2017, the George and Barbara Bush Legacy Library (BLL) will be a recognized collection of memorabilia relating to the Bush family, primarily as it relates to their Maine connection, for the purposes of scholarship, historical record, and public relations.

Objective #1
Establish a Bush Legacy Library Advisory Committee
KRP: Dean of Library Services
Resources: No cost
Stakeholders: Faculty, students, administration, alumni, larger community
Timeframe: 1 year

Objective #2
Create a mission statement for the Bush Legacy Library.
KRP: Dean of Library Services, BLL Advisory Committee
Resources: No cost
Stakeholders: Faculty, students, administration, alumni, larger community
Timeframe: 1 year

Objective #3
Catalog and inventory the current Bush Legacy Library collection.
KRP: Dean of Library Services
Resources: $5,000
Stakeholders: Faculty, students, administration, alumni, larger community
Timeframe: 1-2 years
Objective #4
Increase the Bush Legacy Library collection.
KRP: Dean of Library Services, BLL Advisory Committee
Resources: $5,000
Stakeholders: Faculty, students, administration, alumni, larger community
Timeframe: 1-5 years

Objective #5
Define a position and identify an individual to provide ongoing support and direction for the collection.
KRP: Dean of Library Services, BLL Advisory Committee
Resources: $15,000
Stakeholders: Faculty, students, administration, alumni, larger community
Timeframe: 1-2 years

Objective #6
Create a web site, brochures, and other public relations materials.
KRP: Dean of Library Services, BLL Advisory Committee
Resources: $5,000
Stakeholders: Faculty, students, administration, alumni, larger community
Timeframe: 1-2 years

Objective #7
Support programming related to the Bush Center for the UNE and the larger community.
KRP: Dean of Library Services, BLL Advisory Committee
Resources: $5,000
Stakeholders: Faculty, students, administration, alumni, larger community
Timeframe: 1-2 years